

HERONS GLEN LADIES' GOLF ASSOCIATION BY-LAWS

ARTICLE I: NAME

The name of the Association shall be:

THE HERONS GLEN LADIES' GOLF ASSOCIATION

ARTICLE II: OBJECTIVE

Section 1.

To promote golf and other social activities for the Association members.

Section 2.

To cooperate with the management of Herons Glen Golf & Country Club, and in the operation and improvement of the golf course and the building facilities needed for the Associations' activities.

ARTICLE III: MEMBERSHIP – REGULAR OR SOCIAL

REGULAR

Section 1.

Every woman of the Herons Glen Golf & Country Club, in good standing, and holding a golf membership, shall be eligible for membership. From March 1, 2019 forward, all members must be residents of Herons Glen or non-resident members in good standing.

Section 2.

Acceptance of membership in the Association shall be evidence that the holder binds herself to all provisions of the By-Laws and to accept and enforce the decisions made by and within the jurisdiction of the Board of Directors of the Association.

Section 3.

Membership in the Association shall entitle the holder to one vote on a ballot, (including an absentee ballot), as solicited in the conduct of the affairs of the Association. This provision does not give any member the right to vote at a meeting of the Board of Directors of the Association, except as a member of the Board.

Section 4.

Beginning October 1, 2004, new members must have a handicap index of 40.2 or lower. Current members will retain their standing in the Association.

SOCIAL

Former HGLGA members who are no longer playing golf, may join the HGLGA for \$10.00 per year, but shall have no voting privileges. To be eligible, the individual must have, in the past, been a member of the HGLGA in good standing for a least one year, but need not at present hold a golf membership in the Herons Glen Golf & Country Club.

ARTICLE IV: DUES AND TERM

Section 1.

Annual dues of the Association shall be determined by the membership. Dues must be paid to the treasurer before the first Wednesday of the fiscal year. A late fee of \$5 may be assessed if dues are not paid by the first Wednesday of November. Any new members joining after June 30 will pay dues of \$10.00. Members in arrears shall not be eligible to participate in league play or activities. The fiscal year of the association shall be October 1 to September 30 inclusive.

ARTICLE V: MEETING

Section 1.

Luncheon meetings may be held on a monthly basis at the discretion of the President.

Section 2.

The Board of Directors may meet on a monthly basis at the discretion of the President.

Section 3.

The President or Vice-President or designee of the Association when directed by the President, shall preside at all meetings of the Association.

ARTICLE VI: OFFICERS

Section 1. PRESIDENT

The President shall be the chief executive officer of the Association and chairperson of the Board of Directors. The President shall hold the position for a 2-year term. The President shall preside at all meetings of the Board of Directors and the membership at large. She shall cooperate with the management of Herons Glen Golf and Country Club in all matters pertaining to the golf course and building facilities. However, she, at her discretion, shall be allowed to delegate this responsibility to another Board member.

- The President shall recruit and appoint a chairperson for all working committees.
- In the absence of the Treasurer, the President shall disburse such funds as are necessary for the proper operation of the Association. Unanticipated disbursements over \$100.00 shall require Board approval.
- The President shall deliver to her successor all records in her possession at the first meeting of the Board following the election, or at the time of her separation from the position for any reason.

Section 2. VICE-PRESIDENT

The Vice-President in the absence of the President, shall perform the duties of the President. She shall assist the President whenever called upon to promote the activities of the Association. Beginning in 2018, the Vice-President will hold the position of President-Elect for a 2-year term prior to taking over the position of President in the third and fourth years of her term.

Section 3. SECRETARY

The Secretary shall keep a permanent electronic record of all meetings of the Association. She shall give a report of all meetings whenever requested by the President. The Secretary shall deliver the electronic record of the minutes and other pertinent records in her possession to her successor at the first meeting of the Board of Directors following the election, or at the time of her separation from the position for any reason. The Secretary shall hold the position for a minimum of a 2-year term.

Section 4. **TREASURER**

The Treasurer shall hold and disburse all funds of the Association as directed by the President. She shall keep pertinent records of all financial transactions and report same to the Board at regular meetings. Any check of the Association, not accompanied by a receipts or written to pay a published award (i.e. hole-in-one), shall require two signatures, the Treasurer and/or President and/or Secretary. The Treasurer shall deliver to her successor all records and monies of the Association in her possession at the first meeting of the Board of Directors following the election, or at the time of her separation from the position for any reason. The Treasurer shall hold the position for a minimum of a 2-year term.

ARTICLE VII: BOARD OF DIRECTORS

Section 1.

The Board will consist of four (4) elected officers of the Association as well as the Chairperson of the Tournaments, Rules, Membership and Handicap committees. The immediate past-president, at her discretion, may serve on the Board of Directors without a vote.

Section 2.

A quorum will consist of a majority of the Board. The President, Vice-President or designee must be present to conduct such meetings.

Section 3.

Should a vacancy occur on the Board, the President shall make an appointment to fill the vacancy for the unexpired term. The selectee will stand for confirmation at the next meeting of the general membership.

ARTICLE VIII: ELECTIONS

Section 1.

Candidates for the office of President, Vice-President, Secretary and Treasurer shall be selected from the regular membership. The Vice-President will be deemed President-Elect. Henceforth, elections will be held every other year for the office of Vice-President (President-Elect). The Secretary and Treasurer may continue to serve beyond their 2-year term if this is acceptable to the membership.

Section 2.

The President shall name a nominating/election committee of three (3) members no less than forty-five (45) days prior to the April meeting. No member of the current Board of Directors is eligible to serve on nominating/election committee and shall not participate in any of the deliberations of said committee.

Section 3.

The nominating/election committee shall post a slate of officers for the ensuing year thirty (30) days prior to the April meeting. After posting, any person who would like to be a candidate may be nominated by securing the written endorsement of five (5) members of the Association and presented to the chairperson of the nominating/election committee. These names will be added to the posted listing. The total slate will be posted fourteen (14) days prior to the April meeting and such nominations will be closed. The election committee at the April meeting will prepare a ballot listing of all nominations. The official ballot shall list all elected offices, and all candidates shall be listed in alphabetical order for each office.

Absentee Ballots: Only the member requesting such ballot may obtain absentee ballots from the chairperson. The ballot must be returned to the chairperson of the nominating/election committee.

Section 4.

The newly elected officers shall be installed in April (immediately after their election) and all elected and appointed officers' term of office shall be from May 1 to April 31 inclusive.

ARTICLE IX: COMMITTEES

Section 1.

The Tournament Committee chairperson shall serve on the Board of Directors. She shall recommend to the Board a schedule of events and entrance fees to be sponsored and/or administered by the Association. To accomplish the Association's responsibilities in connection with the events and so doing coordinate where necessary with other associations or committees of the country club.

Section 2.

The Rules Chairperson shall serve on the Board of Directors. She shall assist members in understanding and correctly applying the U.S.G.A. and local rules of golf.

Section 3.

The Membership Chairperson shall serve on the Board of Directors. She shall keep an updated record of all dues-paying members of the Association. It is her responsibility to see that each new member of the Association receives a copy of any material pertinent to the Association.

Section 4.

The Handicap Chairperson shall serve as a member of the Board of Directors. For all events sponsored or administered by the Association in which handicaps are to be employed, the handicaps approved by the Handicap Chairperson shall be the only handicap accepted. She shall be responsible for ensuring that properly adjusted gross scores of players participating in games scheduled by the Tournament Chairperson are recorded for handicap purposes.

ARTICLE X: AMENDMENTS

Section 1.

These By-Laws may be amended by a majority vote of the entire Board of Directors.

Section 2.

Such amendments approved by the Board of Directors must then be posted 30 days prior to the voting by membership. Such amendments must be ratified by a majority vote of the members attending that meeting.

ARTICLE XI: LEAGUE PLAY AND TOURNAMENT ELIGIBILITY

To be eligible for participation in regular league or tournament play, HGLGA members in good standing must have a verifiable U.S.G.A. handicap or a temporary Herons Glen handicap established with the assistance and approval of the Herons Glen Golf Professional.

ARTICLE XII: EXCEPTIONS TO BY-LAWS

The Board of Directors reserves the right to grant exception to these Articles upon the approval of 75% of the Executive Board.